



## 2019 Kentucky State Fair Exhibit Program

**Have you ever wanted to compete at the Kentucky State Fair but just needed a closer location to drop off your items?**

The Kentucky Department of Agriculture in partnership with Cooperative Extension have a statewide drop-off program available.

So this year, share your unique talents! The Kentucky State Fair was created to showcase the best of Kentucky. Has anyone told you that you make the jam? Enter it. What about your quilt? Enter it. Your photograph? Enter it! You might walk away with a blue ribbon!

Available drop-off locations are *Christian County Extension Office, Laurel County Extension Office, McCracken County Extension Office, Montgomery County Extension Office, and Taylor County Extension Office.*

**Deadline to enter via mail or online is JULY 1<sup>st</sup> (without a late fee) by JULY 10<sup>th</sup> (with the late fee)**

[www.kystatefair.org](http://www.kystatefair.org)

**Notify the extension offices of participation: Wednesday July 10<sup>th</sup> – Monday July 29<sup>th</sup>**

**Drop-Off window is July 29<sup>th</sup> – August 6<sup>th</sup>!**

For more information, please contact Michelle Hansford at 502-4136 or email [Michelle.Hansford@ky.gov](mailto:Michelle.Hansford@ky.gov)



Ryan F. Quarles, Commissioner



University of Kentucky  
College of Agriculture,  
Food and Environment  
Cooperative Extension Service

# 2019 Exhibitor Entry Drop-Off Program

## Exhibitor Instructions

The Kentucky Department of Agriculture in partnership with the Kentucky State Fair and the Kentucky Cooperative Extension Service offer a program which allows residents to exhibit at the State Fair by dropping off entries at five extension office locations across the Commonwealth.

Please note, this is a drop off service only that is available at:

- Christian County Extension Office, 2850 Pembroke Road Hopkinsville, KY 42240 (Jay Stone 270-886-6328)
- Laurel County Extension Office, 200 County Ext Rd, London, KY 40741 (Bonnie Sigmon, 606-864-4167)
- McCracken County Extension Office, 2025 New Holt Rd, Paducah, KY 42001 (Robert Tashjian, 270-554-9520)
- Montgomery County Extension Office, 106 E. Locust St, Mount Sterling, KY 40353 (Ron Catchen, 859-498-8741)
- Taylor County Extension Office, 1143 South Columbia Ave, Campbellsville, KY 42718 (Audrey Myers, 270-465-4511)

### What exhibitors will need in order to participate:

In order to drop off an entry item for exhibit at the Kentucky State Fair, exhibitors will need to:

- Enter to compete with the KY State Fair (\$15 per exhibitor) either via mail or online by July 1<sup>st</sup> (from July 2<sup>nd</sup> to July 10<sup>th</sup> a late fee is applied and it is \$20 to exhibit). All State Fair entries must meet these deadlines: <https://kystatefair.org/participate/compete/>
- Contact the extension offices to notify them of participation Wednesday July 10<sup>th</sup> – Monday July 29<sup>th</sup>.
- Complete the Kentucky State Fair Exhibit Drop-Off form, including designation of way to have their entry returned to them.
- State Fair Tag (within the packaged entry) All entries must contain the official State Fair Tag within the package. All entry tags should be mailed out the last week of July. If they do not receive them before they are brought to the drop off location, exhibitors will note that with the drop off location and KY State Fair will verify entries and reprint the tags to place on items after receiving them.
- Signed Waiver of Liability Form
- Deliver items in one of the accepted entry categories listed below, ready for exhibit at the State Fair. Entries must be packaged properly. The window for drop-off is Monday July 29<sup>th</sup> to Tuesday August 6<sup>th</sup>.

All questions or to request forms please contact, Michelle Hansford (502-782-4136) [michelle.hansford@ky.gov](mailto:michelle.hansford@ky.gov)

### **Acceptable Packaging for Entries**

All entries must be packaged by the exhibitor prior to being dropped-off at the site. All entries must be properly **packaged to meet traditional freight services requirements**. For example, properly boxed and sealed to prevent damages.

All entries must be **labeled on the exterior of the package** with the **exhibitor name** and **accepted entry category**.

All entries must contain the official State Fair Tag within the package. All entry tags should be mailed out the last week of July. If they do not receive them before they are brought to the drop off location, exhibitors will note that

with the drop off location and KY State Fair will verify entries and reprint the tags to place on items after receiving them.

If an exhibitor wishes to have their entry back after the fair, below are the return options available:

- Via Mail with a prepaid shipping label which they must provide with the package.
- Via Mail - Cash on Delivery (COD) which must provide with the package. If they have any questions about this process please contact Kentucky State Fair at (502) 367-5190; fax (502) 367-5198; e-mail: [entry@kyvenues.com](mailto:entry@kyvenues.com)
- For pick-up at the end of the State Fair, please refer to your entry section of the premium book for the dates and times. Also available online at [www.kystatefair.org](http://www.kystatefair.org)

### **Important Dates**

Date	
Monday, July 1 <sup>st</sup>	State Fair mail and online entry (\$15 per exhibitor) deadline (without late fee). All entries must meet this deadline: <a href="https://kystatefair.org/participate/compete/">https://kystatefair.org/participate/compete/</a>
Tuesday July 2 <sup>nd</sup> – Wednesday, July 10 <sup>th</sup>	State Fair Entry final deadline. State Fair mail and online entry deadline with late fee is \$20 per exhibitor. All entries must meet this deadline: <a href="https://kystatefair.org/participate/compete/">https://kystatefair.org/participate/compete/</a>
Wednesday, July 10 <sup>th</sup> – Monday, July 29 <sup>th</sup>	Entrants must also contact the Drop-Off Sites to participate in the pick-up service
Monday, July 29 <sup>th</sup> – Tuesday, August 6 <sup>th</sup>	Window for entrants to deliver their entries to the Drop-Off Site locations. <u><i>NO "Entry Drop Off" allowed after Tuesday, August 6<sup>th</sup></i></u>
Wednesday, August 7 <sup>th</sup> by 9 am	Drop-Off Site Contacts will notify KDA and KY STATE FAIR of all received entries.
Tentative (Thursday, August 8 <sup>th</sup> or Friday, August 9 <sup>th</sup> )	KDA Staff will pick up entries from the drop-off sites. Dates will be based upon the volume of entries
Friday, August 9 <sup>th</sup>	KDA will deliver entries to the Kentucky State Fair

### **Accepted Entry Categories**

This service is for both Agriculture and non-Agriculture general departments exhibits.

#### **Accepted Entries** for the East Hall & South Wing Departments

- Culinary
  - Canned Goods and Preserves
  - No Baked Goods (see exclusions)
- Fine Arts & Crafts
- Hobbies

- Plants and Flowers  
*\*Due to the perishable nature of these items, the quality and appearance cannot be guaranteed at the time of judging.*
- Textiles

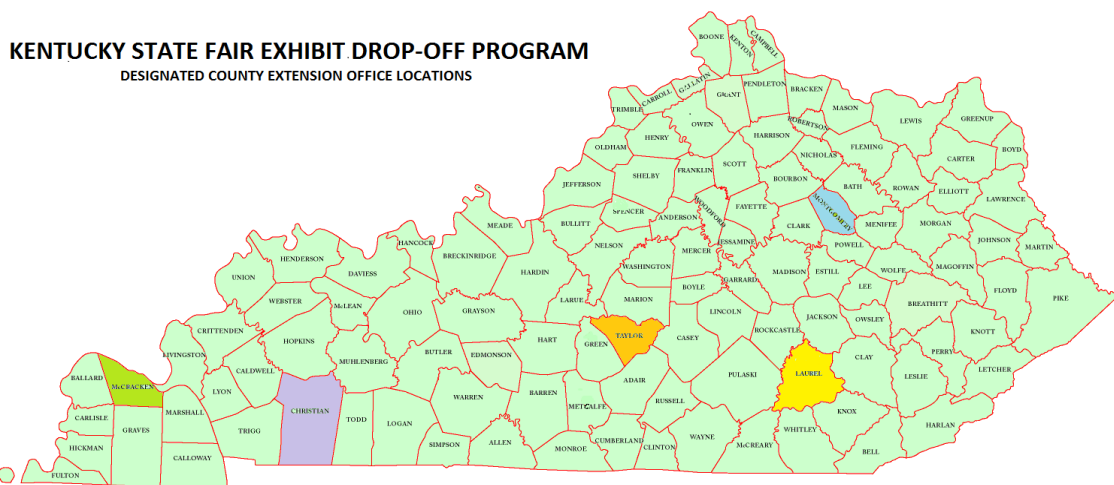
**Accepted Entries** for West Hall Department

- Bees & Honey
- Egg Show
- Field Seed & Grain
- Fruits & Nuts
- Kentucky country Ham
- Tobacco (dry only)
- Vegetables & Melons

**Excluded Entries:**

- Entries that are extremely large and hard to handle or too difficult to package for shipping
- Homebrew beer
- Homemade wine
- Dairy Products
- Baked goods (Must be personally delivered; see Premium Book for drop off date & time.)
- Antiques
- Live Entries
- Biggest Vegetable Entries (due to concern of volume, weight, and having to move the exhibit multiple times which would put the exhibit at risk of damage)
- FFA / 4-H (Must go through their organization for exhibit entries)

Entries must be delivered to one of the designated drop-off sites from 8:30 a.m. to 4:00 p.m. local time on Tuesday, August 6<sup>th</sup>.



- Christian County Extension Office, 2850 Pembroke Road Hopkinsville, KY 42240 (Jay Stone 270-886-6328)
- Laurel County Extension Office, 200 County Ext Rd, London, KY 40741 (Bonnie Sigmon, 606-864-4167)
- McCracken County Extension Office, 2025 New Holt Rd, Paducah, KY 42001 (Robert Tashjian, 270-554-9520)
- Montgomery County Extension Office, 106 E. Locust St, Mount Sterling, KY 40353

(Ron Catchen, 859-498-8741)

- Taylor County Extension Office, 1143 South Columbia Ave, Campbellsville, KY 42718  
(Audrey Myers, 270-465-4511)

## 2019 KENTUCKY STATE FAIR EXHIBIT DROP-OFF ENTRY FORM

---

Please complete the exhibit entry form, and **return** to designated Co. Extension drop-off site from July 29<sup>th</sup> – August 6<sup>th</sup>.  
All entries ***must*** be received by August 6<sup>th</sup> 2019!

---

### Exhibitor Contact Information *(please print)*

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Phone Number \_\_\_\_\_ Cell Number \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

---

### Exhibit Division

*(Please check off the following exhibit or exhibits you are participating in)*

Culinary    Canned Goods & preserves    Fine Arts & Crafts    Hobbies    \*Plants & Flowers

Textiles    Bees & Honey    Egg Show    Field Seed & Grain    Fruits & Nuts

Tobacco (*dry only*)    Kentucky Country Ham    Vegetables & Melons    other

#### NOTE:

*\*Due to the perishable nature of these items, the quality and appearance cannot be guaranteed at the time of judging.*

**(Excluded Entries:** Antiques, Entries that are hard to handle or difficult for shipping, Homebrew Beer, Homemade Wine, Dairy Products, Live Entries, Baked Goods (must be personally delivered), FFA & 4H entries must go through their organization for exhibit)

---

### Entry Description & Package Dimensions

#### #1 Entry Description

#### Package Dimensions

**#2 Entry Description**

**Package Dimension**

**#3 Entry Description**

**Package Dimensions**

---

Please select from the below options for the return of exhibit items after the State Fair. This is the responsibility of the exhibitor.

- I wish to **"Pick-Up"** my entry item during the State Fair release time.
- I wish to provide a prepaid label with my item.
- I wish to provide cash (COD) for deliver **"Mail"** after the State Fair.
- I do not wish to pick up or pay to have my item returned following the State Fair.

Did you sign the **Waiver Liability Form?**

Yes  No

---

Exhibitor- Signature

Date

2019 KENTUCKY STATE FAIR

EXHIBIT ENTRY

RELEASE AND WAIVER OF LIABILITY

By signing this document, I release the Kentucky Department of Agriculture, the UK Cooperative Extension Service, and the Kentucky State Fair Board and their employees and others representatives (the "Released Parties"), from any liability or responsibility relating to property damage or loss that may occur during any Released Party's possession and handling of the following items:



**Kentucky  
Department  
of Agriculture**

Ryan F. Quarles, Commissioner



**University of Kentucky**  
College of Agriculture,  
Food and Environment  
*Cooperative Extension Service*